This risk assessment document is in relation to activity immediately before, during and post powerchair football activity. We encourage you to consult with FA risk assessment documentation for guidance with additional footballing areas.

**WFA Risk Assessment Guidance example**

Clubs should review and update this template in line with the specific situation and circumstances of your club/venue. This may mean adding or removing items from this risk assessment – ultimately it is your responsibility to ensure that this is comprehensive and correct for your club/venue.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date of assessment** | **Person undertaking assessment & contact number** | **Club name** | **Venue address** | **Risk assessment no.** |
|  |  |  |  |  |
| **Type of activity**  | **No. of people attending session** | **Duration of activity** | **Checked by (name) committee member:** |
|  |  |  |  |

Identified Risks:

* COVID-19 is highly infectious
* Infection aided by a lack of social distancing
* Infection through droplets and aerosols from individuals which could subsequently be inhaled into the lungs.
* Infection through touching a surface, object, or the hand of an infected individual that is contaminated with respiratory secretions and then touching their own mouth, nose, or eyes.
* Powerchair community features members with pre-existing health conditions, making them more susceptible to infection and/or experiencing a more severe consequence of infection.

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| --- | --- | --- | --- | --- | --- | --- |
| **Area of Risk** | **Who is at risk & how?** | **Risk rating: Red, Amber, Green (RAG)** | **Solution(s)/mitigation** | **Person(s) responsible** | **Solution/mitigation RAG rating?** | **Review post activity & by whom** |
| People meeting together & mixing | Players/coaches/personal assistant From general airborne transmission |  | * Everyone reminded of responsibility not to attend if they have had Covid-19 symptoms or they have been contacted by ‘track & trace’ system.
* Everyone, where possible, to wear masks, & maintain distance from each other of at least 2m
* Everyone to undertake self-assessment before leaving home (cough, fever, change of taste/smell)
 | All personnel |  |  |
|  | * Limit to one personal assistant only where possible
 | Parent/PA |  |  |
|  | * Session numbers according to the most up to date WFA guidance
* Attendees details recorded in advance for track & trace purposes
* Club officers & coaches to be aware of general prevalence in local population from government statistics.
* Coaching session to be cancelled in event of local full or partial lockdowns – see link
* Hand sanitiser stations to be set up inside door of building & in sports hall.
* Clubs can purchase infrared thermometer & test at the beginning of a session
 | COVID officer & club officers |
| Equipment  | Coaches/personal assistants/playersSurface to hand to face transmission from multiple people touching surfaces |  | * All personnel to wear masks, unless specifically exempted to do so
* Gloves to be worn by people handling equipment being moved or transported into a venue.
* Parent/PA to only handle chairs/bumpers of the player they care for.
* Minimise number of people handling equipment.
* Household groups to remain at least 2m apart
* Hoist to be placed in designated area to allow for operation at least 2m from other players and where 2m queuing is possible
* Hoist to be cleaned with disinfectant wipes between users paying special attention to bar, handles, handset.
* Players to use own sling
* Hands to be sanitised before & after hoist use
 | All personnel |  |  |
| Your venue & facilities | Coaches/personal assistants/playersFrom close proximity air transmission and surface transmission |  | * All personnel to wear masks
* Queueing & entering at least 2m between household groups
* Club to be aware of sports facility entry/exit policy & communicate
* Where no automatic doors are in place, wedge doors open until last person has entered
* Players should proceed directly from outside door to sports hall and maintain distancing.
* Hand sanitiser station to be used when entering hall & after removing gloves
* Players & personal assistants to proceed to designated places spread across hall to prepare chairs
* Club members who need to touch a player’s chair (for maintenance & repair) must sanitise hands and tools &/or change gloves between chairs
* Club to be aware of sports centre policy for cleaning of toilet facilities
* All personnel to avoid using toilets where possible
* All personnel to clean any surface they touch, with disinfectant wipes
* Bin to be provided for PPE disposal
 | All personnel |  |  |
| Session preparation | CoachesFrom surface transmission |  | * Coaching to be planned so 2m distancing can be maintained during exercises
* Minimise people involved e.g. same person puts goal posts up & takes them down.
* Sanitise hands before & after touching equipment including hand tools.
* Footballs to be sanitised before & after play
 | Coaches |  |  |
| Session activity | Coaches/playersAir transmission & surface transmission |  | * Coaches to wear masks
* Shouting not to be used as method of communication unless in case of immediate danger - consider use of microphones to avoid shouting
* Communicate with players from at least 2m distance
* Only coach to touch football with hands – all other personnel to kick football only
* Coach to call parent/PA when player needs any assistance, however minor
* Use of a hand held squeezy whistle rather than normal whistle
* Players to be issued with own personal coloured bib (if needed for training) and brought by players to training each week
* Players to be encouraged to wear mask/visor where disability allows and particularly if risk of coughing, sneezing, spittle etc.
* Players to use microphones to avoid shouting
* Players to remain at least 2m apart during breaks in training
 | Coaches |  |  |
| Post-session | Coaches/players/parents/sports centre staffAir transmission & surface transmission |  | * Players return to designated spaces for removal of bumpers & preparing to leave building.
* Personnel packing up equipment to wear gloves and wash hands thereafter
* Stagger leaving of sports hall to maintain distancing. Encourage prompt exit from venue.
* Use sanitiser before leaving
* Parent/PA to return player equipment to club storage area or vehicle for loading if it does not travel with them
* Club to be aware of sports centre procedure for disposal of waste & follow local guidelines
* Where no policy exists rubbish should be bagged & disposed of in normal waste after 72 hours
 | All personnel |  |  |
| Ventilators being used by players in communal areas  | Coaches/players/parents/personal assistants/venue staffAir transmission |  | * Club to hold list of ventilator users & when they use the ventilator
* Users to self-assess risk before attending & inform club of risk level
* Low-risk users adopt at least 2m social distancing when using ventilator
* Medium risk users must use ventilator in separate room

Note: Low-risk and medium-risk users are as defined in the Return-To-Football Guidance document. | Parent / PA |  |  |
| Ventilators being used by players during activity | Coaches/players/parents/personal assistants/venue staffAir transmission |  | * Club to hold list of ventilator users & when they use the ventilator
* Users to self-assess risk before attending & inform club of risk level
* Low-risk users play adhering to general rules in place to reduce transmission. Necessary mitigation for medium-risk individuals is to moderate their behaviour to become low-risk. Alternatively, all other participants could comply with full PPE regulations.
* Medium players unable to play until risk returns to low
 | Player /Parent / PA |  |  |
| Cough-assist machines being used at venues | Coaches/players/parents/personal assistants/venue staffAir transmission |  | * Due to high-pressure of machines, cough-assistance and the use of suction machines to take place in separate room or, ideally outside the venue.
 | Parent / PA |  |  |